

Accommodation Booking Form



TAFE Queensland
Queensland Government

Department of
Education, Training and the Arts

Wide Bay Institute of TAFE CRICOS Provider No
02013A

Complete only if accommodation is required

Personal information:

Family name: _____ Given names: _____
Nationality: _____ Date of birth: (d/m/yr) / / _____
Sex: Male Female Fax: _____

Agent information: (if applicable)

Agent name: _____ Fax number: _____
Student log no: _____

Accommodation details:

What date do you wish to be booked into your accommodation? (d/m/yr) / / _____
What type of accommodation would you like? Homestay* Flat/unit Shared Other (specify): _____
** Homestay accommodation costs may be paid directly to the accommodation provider two weeks in advance, and costs \$200.00 per week*

Preferences:

What is your religion? _____
Do you have any hobbies? _____
Do you have any special accommodation requests? _____
Do you like cats/dogs inside the house? Yes No
Do you like the company of children? Yes No
Have you lived away from home before? Yes No
Do you drink alcohol? Yes No
Do you smoke? Yes No If yes, are you willing to smoke only outside? Yes No
Do you take any medicine? Yes No If yes, give details _____
Do you take any medicine? Yes No If yes, give details _____
Do you have any allergies? Yes No If yes, give details _____
Are there any foods you can't eat? Yes No If yes, give details _____
Do you have any favourite foods? Yes No If yes, give details _____

Terms and conditions for accommodation booking:

1. Wide Bay Institute of TAFE will contact you or your agent to confirm your accommodation and airport reception arrangements. If any details are inaccurate, you should contact Wide Bay Institute of TAFE immediately.
2. Any cancellations of accommodation arrangements must be sent in writing to Wide Bay Institute of TAFE. Cancellations not received by Wide Bay Institute of TAFE at least two working days before your stated arrival in Australia may incur a cancellation fee.
3. Wide Bay Institute of TAFE does not act as an agent for either yourself or the person providing accommodation to you, and is not liable for any disputes or claims that arise out of the provision of accommodation to you.
4. If you have pre-booked and paid for your accommodation and you choose to leave your accommodation before the booked period expires, you may not receive a full refund of the remaining fees – the accommodation provider may charge you a cancellation fee.
5. Wide Bay Institute of TAFE undertakes to take reasonable care when selecting and referring accommodation places to you. However, Wide Bay Institute of TAFE does not give any guarantee as to the standards of accommodation or food supplied by your accommodation provider.
6. You agree to release and discharge the State of Queensland and the Training and Employment Board acting through Wide Bay Institute of TAFE, their servants and agents from any action, proceeding, claim, demand, costs, losses, damages and expenses arising out of this agreement.

I agree to the terms and conditions listed above. The details entered on this form are correct.

Student Signature: _____ Date: (d/m/yr) _____

Please complete and return to: Wide Bay Institute of TAFE, International Unit, LMB 279, MARYBOROUGH QLD 4650
Phone: +61 7 4120 2467 **Fax:** +61 7 4120 2466 **Email:** mailto:International.wbit@det.qld.gov.au **Internet:** www.widebay.tafe.qld.gov.au

The Department of Education, Training and the Arts is collecting the information on this form to arrange accommodation when required. Only authorised departmental officers have access to this information and the department usually gives some or all of this information to accommodation providers. Your personal information will not be disclosed to any other third party without your consent, unless authorised or required by law.